

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – December 6, 2007**

**Regular Session 7:00 P.M.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. CALL TO ORDER**

1.1 Roll Call – President Brott called the Meeting to order at 7:00. Mrs. Brott, Mrs. Ward, Mrs. Domenighini and Mr. Thompson were present. Mr. Parisio was absent.

1.2 Welcome to Visitors

1.3 Flag Salute – Mrs. Parsons led the flag salute.

**2. AGENDA/MINUTES**

2.1 Consider approval of Minutes for 11/01/07 – Mr. Thompson moved, seconded by Mrs. Ward, to approve the Minutes. The motion passed with 4 yes votes and 1 absent.

2.2 Consider approval of Agenda for 12/06/07 – Mr. Thompson moved, seconded by Mrs. Ward, to approve the Agenda. The motion passed with 4 yes votes and 1 absent.

**3. ORGANIZATIONAL MEETING**

3.1 Election of Officers – Mr. Thompson moved, seconded by Mrs. Ward, to nominate/elect Mrs. Brott as President. The motion passed with 4 yes votes and 1 absent. Mr. Thompson moved, seconded by Mrs. Domenighini, to nominate/elect Mrs. Ward as Vice President. The motion passed with 4 yes votes and 1 absent. Mrs. Ward moved, seconded by Mrs. Domenighini to nominate/elect Mr. Parisio as Clerk. The motion passed with 4 yes votes and 1 absent.

**4. CELEBRATION OF EXCELLENCE**

4.1 Mr. Sailsbery presented a plaque to Mrs. Karen Owens, WIS Secretary, who is retiring the end of December.

A ten minute recess was called at this time. Cake was served and everyone sang “Happy Birthday” to Mr. Bultema. The Meeting reconvened at 7:10 p.m.

**5. ITEMS FROM THE FLOOR**

None

**6. REPORTS**

6.1 Employee Associations: WUTA – None; CSEA - None

6.2 Principals -

(WHS) Mr. Geivett reported:

- The new marquee is up and running. He thanked all the clubs who donated money and the maintenance crew for getting it installed.
- Progress reports were mailed last week.
- The English portion of the CAHSEE will be given this week and the math portion the next week.
- James Stevens, Computer Tech, has been a welcome addition to WUSD.
- He wished Mr. Bultema the best in his new position and thanked him for his help.
- He wished everyone a good holiday.
- Alex Ballew, ASB President, reported the Spirit Board is being painted. They are participating in the Glenn County Adopt a Family program. December 21<sup>st</sup> is a minimum day. Winter Ball will be held on January 12<sup>th</sup> and Homecoming is coming up.
- Amanda Samans and the FFA gave a Power Point presentation on their activities.

(WIS) Mr. Sailsbery reported:

- Progress reports will go out tomorrow.
- January 9<sup>th</sup> and 10<sup>th</sup> grade level review teams will be meeting to identify students at risk.
- A staff meeting was held yesterday. Mike Buckley received an award for being a “Healthy Hero”.
- The girls basketball tournament will be held this weekend. Wrestling will be on Tuesday at WHS and at Hank Marsh on December 12<sup>th</sup>.
- ASB is holding a canned food drive and classes are competing for the best decorated door.
- He invited the Board to the Christmas/Holiday Band concert at the WIS cafeteria on December 20<sup>th</sup> at 6:30 p.m.
- He thanked Mr. Bultema for doing a great job as Business Manager and wished him well.

(MUR) Mrs. Twede reported:

- The first trimester awards were given yesterday. Today and tomorrow grade level meetings are being held.
- School Site Council meeting will be held on December 13<sup>th</sup>.
- Santa will be making a “surprise” visit to the kindergartens and will get his picture taken with each student.
- Every 2 years HRA does a child abuse prevention program. Negative response letter are being sent to the parents. On December 12<sup>th</sup> at 6:00 p.m. a preview of the presentation will be offered for the parents. During the week of January 7-11 the program will be presented at all grade levels.
- December 19<sup>th</sup> the Honor Chorus will be singing at 9:45 a.m. There are several programs in the individual classrooms.
- She thanked Mr. Bultema for his service as Business Manager for WUSD.

(WCHS) Mr. Rutherglen reported:

- He thanked Mrs. Brott for attending the Thanksgiving feast.
- Independent Study site coordinators have been hired at WIS and Murdock. Another teacher is being hired. There are 37 students on long-term independent study.
- Only two students made the WCHS Wall of Fame for the second session.
- Next Wednesday will be the School Site Council meeting.
- WCHS and the District Office have gone together to do the Adopt a Family program.
- He told Mr. Bultema that he had known him for a long time and he will truly be missed.

The Management Team, led by Mr. Smith, sang a farewell song for Mr. Bultema.

6.3 Director of Business Services – Mr. Bultema reported:

- The audit work is complete and will be available next week.
- The 1<sup>st</sup> Interim Budget is being presented tonight for the Board’s approval.
- The CSIS, student information has been entered. They will try to certify it tomorrow. They have until February 15, 2008 to correct the information.
- School Services have notified all the Districts that mileage reimbursement is now at 50.5 cents a mile.
- The State revenues are down.
- He thanked the Board for the opportunity to work in Willows. It had been a positive experience.

6.4 Director of Technology – Mr. Lillie reported Mr. Bultema had been a very encouraging boss. There was help in the tech department with the reinstatement of James Stevens as tech. Now, the “to do” list will get smaller. Mr. Lillie had participated in network training and had received his CISCO certification.

6.5 Director of Transportation/Facilities Operations – No report

6.6 Director of Categorical Programs – Mrs. Perez reported she will be attending School Site Council meetings next week. She is anticipating \$150,000 less in Federal programs this year because of the country’s war involvement and the District’s declining enrollment. Next week we will start discussions and look at how to utilize our money more effectively. She will share information as it develops. Mrs. Perez said it will be difficult to lose Mr. Bultema because they had worked very closely together for 5 years.

6.7 Superintendent – Dr. Olmos thanked Ms. Samons and the FFA for their presentation. He wished Mr. Bultema a happy birthday and told him it had been great working with him the past eighteen months. He wished everyone happy holidays.

6.8 Governing Board Members reported:

- Mrs. Domenighini said she would miss Mr. Bultema and wished him a happy birthday. She appreciated the way he could explain numbers to the Board in a way they could understand. She wished him good luck.
- Mrs. Ward thanked Mr. Bultema for his years of service with WUSD.
- Mrs. Brott thanked Mr. Bultema and told him she appreciated his efforts. She, too, wished him a happy birthday. She thanked the staff at the Community High School for a wonderful Thanksgiving feast. She complimented the FFA on the excellent steaks from their dinner. She had attended a number of basketball games and wrestling matches. She had the opportunity to watch the drug dog in action at one of the schools.

6.9 ASB Quarterly Reports – WIS and WHS

**7. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation of \$1,200 from the WHS Alumni Association for the Marquee fund.
2. Accept donation of \$750 from Walmart for the WHS Band.
3. Accept donation of \$500 from Walmart for the WHS Cheerleaders.

**B. EDUCATIONAL SERVICES**

**C. HUMAN RESOURCES**

1. Ratify re-employment of James Stevens as Technology Assistant effective 12/01/07. (Mr. Stevens was on 39 month rehire. Position will be paid from Title VI funding.)
2. Ratify employment of Faith Thompson and Denise Furtado as Pep Squad Advisors. (They will split stipend)
3. Ratify employment of the following WHS Coaches:
  - Terris Holloway - Varsity Girls' Basketball
  - Ed Zuckerman – Varsity Wrestling – Head Coach
  - Andy Zuckerman – Varsity Wrestling – Asst. Coach
  - Matt Zuckerman – Varsity Wrestling – Volunteer Coach
  - Darrell Schonauer – Varsity Boys Basketball
  - Richard Welsh – J.V. Boys Basketball
  - Ascension Llamas – Varsity Boys Soccer
  - Bud Ramirez – Varsity Girls Soccer
4. Accept resignation from Randy Prinz as Varsity Baseball Coach at WHS.
5. Ratify employment of Dianna Abold and Mike Buckley as Independent Study Site Coordinators at WIS (will split the position) and Karen Colombo as Independent Study Site Coordinator at Murdock.
6. Ratify employment of Kathleen Bautista as Noon Duty Supervisor at WIS.
7. Accept resignation of Kevin Bultema as WUSD Business Manager. His last day will be 12/07/07.

**D. BUSINESS SERVICES**

1. Consider approval of warrants from 10-31-07 through 11-21-07.

Mr. Thompson moved, seconded by Mrs. Ward, to approve the Consent Calendar. The motion passed with 4 yes votes and 1 absent.

**8. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Possible Action)** Capital Plan update from Greg Cato with Caldwell Flores and Winters, Inc. – Mr. Cato gave a Power Point presentation to the Board, updating them on the Bond issue. The Board members agreed the District was on the right track, so they will move forward with the Bond issue.
2. **(Action)** Second Reading and possible approval of Board Policy revisions:

Series: 0000 - Philosophy, Goals, Objectives and Comprehensive Plans

BP/AR 0520.1 – High Priority Schools Grant Program  
Series: 1000 – Community Relations  
AR/E 1312.4 – Williams Uniform Complaint Procedures  
Series: 3000 – Business and Noninstructional Operations  
AR 3515 – Campus Security  
Series: 4000 - Personnel  
AR 4112.22 – Staff Teaching Students of Limited English Proficiency  
BP/AR 4117.12 and 4317.12 – Retirement Consultancy Contracts  
BP 4140 and 4240 – Bargaining Units  
BP 4141 and 4241 – Collective Bargaining Agreement  
BP 4141.6 and 4241.6 – Concerted Action/Work Stoppage  
BP 4143 and 4243 – Negotiations/Consultation  
BP/AR 4143.1 and 4243.1 – Public Notice – Personnel Negotiations  
BP/AR 4313.2 – Demotion/Reassignment  
BP/AR 4314 – Transfers  
AR 4317.3 – Personnel Reductions  
Series: 5000 - Students  
BP/AR 5119 – Students Expelled from Other Districts  
BP/AR 5141.24 – Specialized Health Care Services  
BP/AR 5141.27 – Food Allergies/Special Dietary Needs  
AR 5141.32 – Health Screening for School Entry  
AR 5141.4 – Child Abuse Prevention and Reporting  
BP/E 5145.6 – Parental Notifications  
Series: 6000 - Instruction  
BP/AR 6142.4 – Service Learning/Community Service Classes  
BP/AR 6142.91 – Reading/Language Arts Instruction  
BP/AR 6145.2 – Athletic Competition  
BP/AR 6162.51 – Standardized Testing and Reporting Program  
BP/AR 6164.4 – Identification and Evaluation of Individuals for Special Education  
BP/AR 6164.41 – Children with Disabilities Enrolled by Their Parents in Private School  
BP/AR 6179 – Supplemental Instruction  
BP 6190 – Evaluation of the Instructional Program  
Series: 7000 - Facilities  
AR 7111 – Evaluating Existing Buildings

Mrs. Ward moved, seconded by Mr. Thompson, to approve the Board Policy revisions. The motion passed with 4 yes votes and 1 absent.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Consider approval of Supervised Fieldwork Agreement with University of LaVerne (student teachers) from 10/24/ 2007 through 10/24/2012 – Mrs. Domenighini moved, seconded by Mrs. Ward, to approve the Agreement. The motion passed with 4 yes votes and 1 absent.

**C. HUMAN RESOURCES**

**D. BUSINESS SERVICES**

1. **(Action)** Consider approval of 2007/08 First Interim Budget (will be available for preview at the District Office on Monday, December 3, 2007.) – Mr. Bultema gave a Power Point presentation on the Budget and answered questions. Mrs. Ward expressed her concerns regarding the rising Special Education costs. Mr. Bultema explained the Districts needed to get more information from the County in a more timely manner. He said they needed better and more specific numbers. The District needs a good explanation of what's driving this bill and specifics on services. Mrs. Ward said there needed to be more transparency and evidence on the degree of diligence from the County. The District has been asking for information and not receiving it. Dr. Olmos said they had been asking for 18 months and have yet to receive it. Mrs. Brott was concerned that the Board was voting on an unknown and wanted to know how they could get the information to enable them to make an informed decision on the WUSD's budget. She thought it was not fair that the County could hold the Superintendent's salary if the Board didn't approve the Budget; especially when the County had the information the Board needed. Mr. Thompson expressed his concerns about explaining to WUSD employees that they were losing their jobs because of the SELPA billed back. There didn't seem to be any evidence that the County was making any effort to provide

information. Mrs. Ward questioned the process of getting out of the SELPA and taking back the Special Education program. Mrs. Domenighini felt the Board needed to invite the SELPA to meet with them and provide to them the list of information needed before the meeting. Dr. Olmos responded that the District had already tried that to no avail in October. The GCOE wanted to wait for the FCMET report and now they want to wait until the first of the year. He said the District needs time to look at staffing because we only have until March 15<sup>th</sup>. Mrs. Brott said it was frustrating. There was more discussion. Dr. Olmos said he would like to bring in a consultant to see if it was feasible to run our own program. Mr. Bultema said it wouldn't change this budget which is for this year. The Board then discussed and decided to write a letter to the COE to request the information needed. Mrs. Ward moved, seconded by Mrs. Domenighini, to approve the 1<sup>st</sup> Interim Budget. The motion passed with 4 yes votes.

2. **(Action)** Consider approval of Standard Amendment to Medi-Cal Administrative Activities Claiming Agreement with the Glenn County Office of Education. – Mrs. Ward moved, seconded by Mrs. Domenighini, to approve the MAA Agreement. The motion passed with 4 yes votes and 1 absent.
3. **(Information/Discussion)** E Rate and Tech Funding – Mr. Bultema and Mr. Lillie gave a history and explanation of the District's technology. Mr. Lillie gave a Power Point presentation explaining the history of the network system and future plan in order to meet the growing need.

**9. ANNOUNCEMENTS**

1. Next Regular Board Meeting will be held at the Willows Civic Center on Thursday, January 10, 2008, at 7:00 P.M.

The Meeting adjourned to Closed Session at 9:45 p.m.

**10. CLOSED SESSION**

1. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Steve Olmos. Employee Organization: WUTA/CSEA
2. Pursuant to Government Code §54957: Public Employment – Business Manager

The Meeting adjourned at 10:55 p.m. with directions

**11. ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.